



# TOWN OF CLINTON

## PERSONNEL BOARD

242 Church Street

Clinton, Massachusetts 01510

TEL: (978) 365-4120 • FAX: (978) 365-4130

### Posting Notice & Agenda

May 14, 2012 at 7:30 pm in the 2<sup>nd</sup> floor conference room of Town Hall

A. Called to order at \_\_\_\_ pm & was quorum requirement met \_\_\_\_?

B. Scheduled meetings with department heads and others:

Michael Ward, Town Administrator – Retirement Board Administrator position matter

Michael DiGisi and George Kittredge, Clinton Retirement Board – Retirement Board Administrator position matter

C. Review past meeting minutes of: February 27, 2012

D. New Business:

1. Personnel Board jurisdiction over the Retirement Board Administrator

E. Old Business:

1. PB records retention and destruction program

F. Pending Issues:

1. Election of a new Recording Secretary
2. Proposed future PB bylaw changes.
3. Additional new PB member

G. Open Discussion:

H. Adjournment at \_\_\_\_ pm.

Dated: 05/09/12 corrected

